** Fields marked in RED are required **

Term

Bumpers College
Schedule of Classes – Change Form

(not for Special Topic courses – see Special Topic form)

Date Requested

Add a Course ☐ **Change a Course** ☐ **Cancel a Course** ☐

Class Information

Subject Code | Catalog Number | Section | Hours | Session | Workday Number*

*Only use for existing classes that are being changed.

Course Name:

Requested:

Enrollment Cap | Mo Tu We Th Fr Sa Su (Meeting Day(s)) | Start Time** | End Time | Lecture or Lab Space | Consent Type

**Please refer to Official Class Times

Instructors:

Requested Instructor | Instructor ID | Role | Access | Requested Instructor | Instructor ID | Role | Access

Requested Instructor | Instructor ID | Role | Access | Requested Instructor | Instructor ID | Role | Access

Credit Type: UGRD / GRAD / Combined ☐ Combined with:

Subject Code | Catalog Number | Section | Cap | Combined Cap

Subject Code | Catalog Number | Section | Cap

Subject Code | Catalog Number | Section | Cap

Unique Classroom Features Required: (Example: Requested Room or Room Type, Additional Instructor, non-enrollment labs, etc.)

Class Notes: (Posted to UAConnect for Student viewing)

Justification:

Dept. Head Signature: _____ Date: _____

Dean Signature: _____ Date: _____

Please use this form to make all changes to the schedule of classes. Once completed and signed, please scan and email this form to aflsdean@uark.edu for processing. If additional information is required, please contact the Bumpers College Student Services Office at (479) 575-2252.

Dean's Office Use Only

Processed By:

Date:

Received By:

Date:

Heather Parks 05-17-17
Revised 06-17-26