

All About Advising

November Advising Updates

Dear Colleagues,

Recently an advisor asked me a question regarding FERPA. He had been contacted by a staff member in the athletic department regarding an athlete's grades and class attendance. There are a number of exceptions to a student's right to consent to the release of his/her records. One exception is:

"To teachers, professors, or instructors or other college officials who have a legitimate educational interest".

The athletic department would have a legitimate educational interest in order to meet NCAA guidelines. In addition, the University Registrar stated that athletes sign a release of records. If you are uncomfortable with a request from the Athletic department, I recommend that you request verification of the release.

Advising for spring 2008 will continue this month. For students that elected to follow the Eight Semester Degree Completion program, please remember they must follow the plan exactly as it is designed. I encourage each of you to review the policy and guidelines at:

<http://www.uark.edu/admin/vcacey/AcaPolicySeries/150000.pdf>

At the end of fall semester, I will review grades and spring schedules of the participants and notify any student and their advisor if they are not in compliance with the policy.

Please remember to send me any topics that you would like to have covered in the newsletter or during a workshop.

Alice



Bumpers College

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Petitions on Academic Standards

Several of you will be contacted by students this month to assist them with their appeals to the Academic Standards Committee. The committee is scheduled to meet on December 7, 2007. However, the deadline for submission to the Registrar's Office is December 4th.

Appeals generally include dismissed students or retro-active withdrawals. The petition form can be found at:

<http://www.uark.edu/admin/reginfo/records/AcadStandards.pdf>

Page 3 requires the student to list the policy they are petitioning and an explanation of why they are requesting the appeal. I encourage students to type their explanation and attach it to the form along with any supporting documentation. Please remind students to sign their letters and the bottom of page 3 of the petition. A supporting letter from their academic advisor is also very helpful.

Also remind students that the Dean's Office will need a couple of days prior to the deadline to review their petition and complete page 4 of the appeal. The sooner the student submits the appeal packet to the Dean's Office, the more time I have to write a supportive letter.

ISIS Training Opportunities

Were you struggling to find things in ISIS for advising? It might be time for a refresher course.

You may register online for the workshops on the ISIS training page : <http://www.uark.edu/admin/isisdir/pages/training.htm>

ISIS 101—The Basics

November 13th or December 11th

10am– 11:50am

Basic Query

November 8th or December 6th

2pm-4:20pm



Coping with Stressors

Students find themselves dealing with several major stressors around the middle of the semester. They are burdened with things such as financial concerns, time management conflicts, academic pressure, pre-finals stress and increasing anxiety.

The Counseling and Psychological Services (CAPS) at the Pat Walker Health Center is staffed by licensed professionals in psychology, social work, and counseling who are available with a variety of services to help your students cope with and overcome these stressors.

CAPS is on the web at <http://health.uark.edu/CAPS/index.htm> or at 575-5276.

November Academic Enhancement Program Workshops

The Bumpers College Academic Enhancement Program will host the last two workshops for the fall:

November 6— *Dealing with Stress*

November 29— *End of the semester wrap-up...How am I doing?*

All workshops are held from 12:30-1:20 in the HOEC 206 classroom. For more information, please contact Dr. John Kelly at 575-5716 or by e-mail at jkelly@uark.edu. Please encourage your students to participate.

Career Development Center events

The Career Development Center is hosting a workshop entitled “Working Abroad”, Thursday, November 15, 2007 from 3:00pm –4:30pm.

“Globalization defines our generation, and more and more people are studying, living, and working abroad everyday. This is a great opportunity to learn about programs worldwide in which you can teach English, volunteer, intern, and work abroad for as little as a few days or as much as a lifetime.”
- Career Development Center

For registration, visit http://career.uark.edu/students/reg/working_abroad.asp.

Daylight Savings

Don't forget to turn your clocks back an hour on November 4th!



Dates to Remember



- November 6 — AEP workshop— “**Dealing with Stress**”
- November 9— Incomplete grades from previous semester change to failing grades
- November 13— last day to drop a 2nd 8-week course with a “W” (no fee adjustment)
- November 21 — Fall Break (Academic Break, University Admin. offices are open)
- November 22-23— Thanksgiving Holiday (University closed)
- November 29— AEP workshop — “**End of the semester wrap up...How am I doing?**”

Did you know...

the last day to officially withdraw from the University is December 4th, 2007?

In their student center in ISIS, there is a link to withdraw called “Official Withdrawal Request”.