

# All About Advising

## January Advising Updates

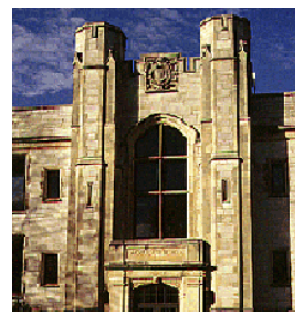
Dear Colleagues,

Happy New Year! I hope you have had an enjoyable and restful break. The semester is getting ready to take off. Please mark your calendars for Tuesday, January 9. The Orientation for New Students is scheduled. As you know, the Dean's meeting will be at 1:00 pm. It will be in HESC 102. It generally takes about one hour. Then, students are dismissed to your departments for advising and registration. The University Orientation Task Force is working on a new format for this summer, so stay tuned for upcoming details.

Remember that there is no need to register students in the Eight Semester Degree Completion Program. Only first time entering students starting in the fall are eligible. By now, you should have received an email regarding the current status of any student that is in the program. If you believe a student is in the program and you did not receive an email, please contact me so we can review their records.

As always, please contact me if I can assist you with your students this semester!

*Alice*



**Bumpers College**

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### **Graduation Application Deadline**

Students planning to graduate in Spring 2007 should start the application process in the Dean's Office as soon as possible. Students will fill out information cards in the Dean's Office before taking the application card and \$25 graduation fee to the Registrar's Office.

The priority deadline for students who plan to graduate at the end of Spring 2007 is February 23. Students graduating in Summer 2007 who wish to walk in May will need to apply by this deadline as well. This deadline is especially important to ensure names can be listed in the University and College Commencement Programs.

### **Official Withdrawals**

To complete an official withdrawal from the University, a student must contact the Dean's Office. Students will be asked to complete an exit interview and then will receive a withdrawal pin number. Students who register and will not be attending, must drop all classes prior to the first day of class in order to receive 100% cancellation of tuition and fees for the session. A \$45.00 withdrawal fee will be charged for any official withdrawal, and a partial percentage of the tuition will only be available for refund from January 15 - March 29. For a breakdown of refunds, please see the academic calendar.



# Academic Enhancement Program Spring 2007 Workshop Schedule

January 25	Time Management and Study Skills
February 13	How to be Successful in College
February 27	Conquering Test Anxiety
March 8	Learning to Manage Stress
March 29	Rapid Guide to Job Hunting
April 12	Rapid Guide to Interviewing

All workshops will meet in the Carroll and Sue Walls Classroom, HOEC 106, from 12:30pm—1:20pm.

For more information, please contact Dr. John Kelly, Ph.D., L.A.C. at 575-5716 or by email at [jkelly@uark.edu](mailto:jkelly@uark.edu).

## Advanced Composition Exam

The Spring 2007 Advanced Composition Exam will be February 14th at 6:00pm. Students must have completed ENGL 1013 and ENGL 1023, or their transfer equivalents. The exam can only be taken before the student has acquired 96 credit hours. If a student has more than 96 hours, they must register for the ENGL 2003. Students not gaining exemption from ENGL 2003 must register for the course before the last semester of their senior year. The deadline for students to sign up for the exam in their dean's office is January 31st. Contact the Testing Services center with questions at [testsvc@uark.edu](mailto:testsvc@uark.edu) or at 575-3948.

## ISIS Training

The ISIS team will be offering two training sessions in January. ISIS 101-The Basics will be held Monday, January 8th from 10am-11:50am. Great for those who need a refresher or new users, this training session covers navigation, an overview of service indicators and FERPA. Also offered is a basic query training on Wednesday, January 10th from 2-4:20pm. All sessions are held in ADSB 154.

## Dates to Remember



- **January 9**— New Student Orientation Session
- **January 15**—Last day to receive 100% cancellation of fees for withdrawal from the University
- **January 15**— Martin Luther King Day—University Holiday
- **January 16**— Spring 2007 Classes Begin at 7:30am
- **January 16-23**— 90% refund for an official withdrawal, charged \$45.00 withdrawal fee
- **January 22**— Last day to: add a full semester course, receive a 100% cancellation of fees for dropping a full term course, Spring 2007 Fee payment deadline, have fees adjusted by changing colleges
- **January 25**— AEP workshop “Time Management and Study Skills”
- **January 29**—Last day to drop a full semester course without a “W”

## Corrections to Fall 2006 Graduates

Inadvertently, a few students were left off the list of Fall 2006 Graduation applicants as of publication of the December newsletter. I apologize for the oversight. Following are the names :

**Zachary Rundle, Robert Snyder, Ananda Moscoso, Kecia Wright.**

## Employee Development Training

Human Resources will be hosting several opportunities for employee development in January. Individual financial counseling sessions with Fidelity Investments will be offered Wednesday, January 3rd from 8am—4:30pm in ARKU 506. A workshop held in ARKU 507-508 on Monday, January 8th from 1pm—3pm will discuss goal setting and achievement, benefiting anyone who wishes to implement a personal or professional goal. For more information on these and other development sessions, visit the Human Resources calendar at :

<http://hr.uark.edu/Training/TrainingCalendar.asp>

## Did you know...

... Peer Grading does **NOT** violate FERPA laws?

Defined as students exchanging and grading one another's papers and then turning in the work for the teacher to record, the Family Policy Compliance Office could not find any judicial decision ruling that peer grading violated federal law. In fact, in a previous Supreme Court case, it was ruled that peer grading did not violate FERPA. This is because “the grades on students' papers would not be covered under FERPA at least until the teacher has collected them and recorded them in a grade book.”

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