

All About Advising

February Advising Updates

Dear Colleagues,

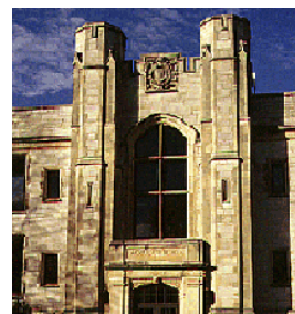
I am always searching for tools that will assist you with advising. In August, I explained how to find the Short Advising Report. This form gave you access to the student record including all history from UA and transfer course work. However, it was somewhat cumbersome to sort through. Now, the Registrar's Office has approved access to the Advising Long Report. The good news is that the report includes a UA transcript first! Then, it is formatted into the University criteria for degree completion. I think you will find it helpful as you advise your students. The steps to finding this report are similar to the other report.

- **Enter the Faculty Center**
- **Scroll to the bottom of the page**
- **Click on Advisement**
- **View My Advisee list**
- **Click on the drop down menu (Student Details)**
- **Select UA AA Report and click on the arrow to the right**
- **Read the next screen (update Adobe if necessary) and click on NEXT**

In addition, you may remember at the faculty meeting in December, Dr. Graham stated that we are now running 85 credit hour reports and completing a degree audit on each student (thanks to Jody Davis and her assistance). Once the audit is completed, I send the student an email listing the remaining requirements for graduation. As a result, it is no longer necessary to ask the student to make an appointment with me. Of course, I am still available to assist students and answer any questions they may have about meeting degree requirements. I believe that we are providing a better service to our students by presenting this information to them without requiring them to ask for it.

We have already sent over 100 students a degree audit letter. You, the advisor, should receive a copy of the letter (email). If you have any suggestions to the format, feel free to contact me. Your feedback is always appreciated!

Alice



Bumpers College

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February 2007

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Early Progress Grades

Early Progress Grade rosters will be available on the web February 20th. Instructors will be sent notification to their university email addresses along with instructions on how to access the web site.

Grades will be due to the Registrar's office by noon on February 26th and will be e-mailed to student's university accounts on February 27th. . Early progress grades only include full semester 1000 and 2000-level courses.



Graduation Applications

The priority date for Spring 2007 graduation application is February 23rd. Students need to fill out information cards in the Dean's Office before taking the application card and \$25 graduation fee to the Registrar's Office.

Students graduating in Summer or Fall 2007 who wish to walk in May will need to apply by this deadline as well. The deadline is important to ensure names can be listed in the University and College Commencement Programs.

Advanced Composition Exam

The Spring 2007 Advanced Composition Exam will be February 14th at 6:00pm. The next offering of the test is June 13th, 2007, and the deadline for students to sign up in their dean's office is May 30th, 2007. Students must have completed ENGL 1013 and ENGL 1023, or their transfer equivalents. The exam can only be taken before the student has acquired 96 credit hours. If a student has more than 96 hours, they must register for the ENGL 2003. Students not gaining exemption from ENGL 2003 must register for the course before the last semester of their senior year. Contact the Testing Services center with questions at testsvc@uark.edu or at 575-3948.

Rising Junior Exam

The Rising Junior exam testing period for this semester, begins February 13 and ends February 24. Students who have completed 45 hours of credit are required by law to take this exam. Students should stop by 714 Hotz Hall to register or call 575-2824 to find out if they should take this exam during the February administration. Students who fail to take this exam will have a hold placed on their class registration privileges.

February AEP Workshops

The Academic Enhancement Program workshops scheduled for this month are:

- Tues, Feb 13 - How to be Successful in College
- Tues, Feb 27 - Conquering Test Anxiety

Both workshops will be held in the HOEC 106 classroom from 12:30-1:20pm.

As always, John Kelly, Ph.D., L.A.C., is available to assist students at any time. For more information, please contact Dr. Kelly in the CSES department at 575-5716 or by email at jkelly@uark.edu.

Dates to Remember



- **February 1-31**— Black History Month events
- **February 15**— University Freshman Scholarship Deadline : All required paperwork must be received by this date to be considered for scholarship
- **February 15**— Priority Admission deadline for Fall 2007
- **February 16**— Last day to drop a 1st 8-week course with a W
- **February 23**— Degree Application priority date for Spring 2007
- **February 20**— Early progress grade rosters available on the web
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- **February 27**— Early Progress grades e-mailed to students

Black History Month Events

The University is celebrating Black History Month with several events in the upcoming weeks. Art exhibits, community service projects, a Dr. Martin Luther King memorial service, MLK poster contest display, roundtable discussion and many more activities are planned, promoting the "Days of Recommitment" by the University and the NWA Martin Luther King, Jr. Planning Committee. For more information on these events visit the Multicultural Center's website at http://www.uark.edu/rd_vcasa/samc/575.htm.



Career Development Center Events

Thurs, Feb 8—10-11am or 3-4pm: **Job Search Strategies**, ARKU 514; offering students tips on job search assistance and searching for jobs online

Mon, Feb 19, 10-11am or 3-4pm, **Resume 101-Creating an Effective Resume** ARKU 514; teaching students how to creatively and effectively write a resume to highlight and summarize their qualifications.

Tues, Feb 20— 10am-12pm or 4-6pm: **Diversity in the Workplace** ARKU 507-509; teaching students how "valuing diversity" is good for business.

For more information about events and happenings in the Career Development Center, visit their website at <http://career.uark.edu/students/events.asp>.

Did you know...

... there are significant differences in stressors on non-traditional students compared to traditional students, in the categories of academics, family, autonomy and responsibility, peer and social relations and intimacy? For more information on this and other valuable studies and resources, visit the articles on the National Institute of Health at www.pubmed.gov.