

All About Advising

November Advising Updates

Dear Colleagues,

Priority registration begins this week, here are some friendly reminders:

Registration appointments are scheduled at random based on the student's classification. Although a student may be in their fourth year, they are only considered a senior if they have completed (not in progress of) 90 hours or more. See below for the specific schedule.

This fall we have 13 students who signed up for the Eight Semester Degree Completion Program. Please remember to review the semester-by-semester check sheets with these students. It is important that they follow the defined sequence of classes. You can review them on the College's Web page at: <http://bumperscollege.uark.edu/22.htm>. If your student did not follow the program this fall, it is important to get them back in compliance this spring. Feel free to contact me if you are not sure if your student has signed up for the program.

I want to thank you for your continued support of the Academic Enhancement Program. Your willingness to partner with Dr. Kelly provides an opportunity for these struggling students to address the issues that are preventing them from making academic progress. The extra attention given to these students will hopefully allow them to overcome the challenges and eventually persist to graduation.

The pressures of the semester begin to compound this month with students, I encourage you to share with them the AEP workshop opportunities. This month's programs are designed especially for this time in the semester.

As we enter the holiday season, I want to give thanks for each of you and the dedication you have to serving students. I am grateful to be a part of such a wonderful team of professionals!

Alice



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Priority Registration for Spring 2010 Schedule

For more information visit <http://www.uark.edu/registrar/classes/Spring2010PriorityRegistration.html>.

<p>November 2nd 6:00am - 4:00pm</p> <p>Seniors & CEA Students*</p> <p><small>* Center for Educational Access</small></p>	<p>November 3rd 6:00am - 4:00pm</p> <p>Seniors</p>	<p>November 4th 6:00am - 10:30am</p> <p>Seniors 10:30am - 4:00pm</p> <p>Undergrad Priority Students</p>	<p>November 5th 6:00am - 1:00pm</p> <p>Undergrad Priority Students 1:00pm - 4:00pm</p> <p>Grad Students</p>	<p>November 6th 6:00am to 4:00pm</p> <p>Grad Students</p>
<p>November 9th 6:00am - 4:00pm</p> <p>Juniors</p>	<p>November 10th 6:00am - 9:00am</p> <p>Juniors 9:00am - 4:00pm</p> <p>Sophomores</p>	<p>November 11th 6:00am - 12:00pm</p> <p>Sophomores 12:00pm - 4:00pm</p> <p>FYE Students</p>	<p>November 12th 6:00am - 4:00pm</p> <p>Freshmen**</p> <p><small>** Includes Non-Degree Provisional Freshmen Admits and FYE Students</small></p>	<p>November 13th 6:00am - 8:00am</p> <p>Freshmen** 8:00am - 12:00pm</p> <p>Non-Degree and Readmitted Students</p>

November AEP Workshops

The Academic Enhancement Program will offer the following workshops:

- Nov 10th — **Dealing with Stress**
- Nov 19th — **End of the Semester Wrap-Up... How am I Doing?**

All workshops will be held from 12:30pm to 1:20pm in the ROSE 201 classroom. As always, John Kelly, Ph.D., L.P.C., is available to assist students at any time. For more information, please contact Dr. Kelly at 575-5716 or by e-mail at jkelly@uark.edu.

Credit Hour Overloads

Undergraduate students are allowed to take up to 18 credit hours per semester. Students wishing to take an overload of 19-21 credit hours must obtain permission from both their advisor and the Dean's Office by using the Bumpers College "Petition to Take an Overload" form. This form is located at:

<http://bumperscollege.uark.edu/advise-overload.pdf>.

Students wishing to take more than 21 credit hours must obtain approval through the Academic Standards Committee. To obtain permission, the Registrar's "Overload Petition" form must be filled out. This form is available on the Registrar's website at:

<http://www.uark.edu/admin/regrinfo/records/overloadpetition.pdf>

For more information or if you have any questions, please contact the Dean's Office and we will be happy to assist.



Petitions to the Academic Standards Committee

Some of you will be contacted by students this month to assist them with their appeals to the Academic Standards Committee. The committee is scheduled to meet on December 11th. However, the deadline for appeal submission to the Registrar's Office is December 8th. Appeals generally include dismissed students or retro-active withdrawals. The petition form can be found at:

<http://www.uark.edu/admin/regrinfo/records/AcadStandards.pdf>

Page 3 of the petition requires the student to list the policy they are petitioning and to explain why they are requesting the appeal. Students should be encouraged to type their explanation and attach it to the form along with any supporting documentation. Please remind students to sign their letters and the bottom of page 3. A supporting letter from their academic advisor is also very helpful.

Also, remind students that the Dean's Office will need a couple of days prior to the deadline to review their petition and complete page 4. This will give the Dean's Office time to review the students record and write a more effective letter of support.

Additional Priority Registration Information

Students will be assigned a specific registration appointment time within their registration day. Once the students' appointment time has begun, they will have access to register any time the system is available until January 15, 2010. Prior to the designated time, students will not be able to register even on their appointment day.

Dates to Remember



- November 2nd-13th — Priority Registration for Spring 2010
- November 10th — AEP Workshop "**Dealing with Stress**"
- November 13th — Incomplete Grades from Previous Semester Change to Failing Grades
- November 17th — Last Day to Drop a 2nd 8-week course with a "W"
- November 19th — AEP Workshop "**End of the semester wrap up... How am I doing?**"
- November 25th — Fall Break (Academic Break - Administrative Offices Open)
- November 26th-27th — Thanksgiving Holiday (University Closed)
- December 8th — Deadline to Petition the Academic Standards Committee

Did you know...

students on academic warning are limited to 12 hours? However, additional hours may be approved by the advisor and Dean's Office. A college overload form must be completed.

<http://bumperscollege.uark.edu/advise-overload.pdf>

Also, students on academic suspension who choose limited enrollment, are limited to 9 hours of on-campus or Independent study course work through Global Campus. If additional hours are approved by the advisor, a University overload form should be submitted for approval to the Academic Standards Committee.

<http://www.uark.edu/admin/regrinfo/records/overloadpetition.pdf>